



## Community Eligibility Provision

Dear Parent or Guardian:

We are pleased to inform you that ***Penfield Montessori Academy*** will be implementing the Community Eligibility Provision (CEP) while participating in the National School Lunch and School Breakfast Programs for School Year 2020-2021.

### What does this mean for you and your children attending the school(s) identified below?

Great news! All enrolled students of ***Penfield Montessori Academy*** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2020-21 school year. Your child (ren) will be able to participate in these meal programs without having to pay a fee or submit a meal application.

*\*The district will still be requesting applications from households with a student participating in the CEP; however, receipt of free breakfast and lunch meals does not depend on returning it. Completing the application is still necessary for other programs like **enrollment** and may be used to determine if your household is eligible for these additional benefits.*

If we can be of any further assistance, please contact us: **414-999-2337 or [Amybontempo@penfieldmontessori.org](mailto:Amybontempo@penfieldmontessori.org)**

Sincerely, Penfield Montessori Academy

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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