



Primary Montessori Teacher

Job Description

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| Job title | <i>Primary Montessori Teacher</i> |
| Reports to | <i>Educational Coordinator</i> |
| Fair Labor Standards Status | <i>Exempt, School Year</i> |

Job purpose

Penfield Montessori Academy (PMA) is a public Montessori charter school in Milwaukee, Wisconsin with Primary and Lower Elementary students. Penfield Montessori Academy is built on three pillars for success: a strong Montessori/Special Education pedagogy, Health and Wellness Services and Family Engagement. The school opened in fall of 2016 and will continue to grow to accommodate children up to 8th grade.

PMA is committed to creating a diverse and high quality learning environment for students of all abilities to reach their full potential. The Primary Montessori Teacher must be dedicated to the Montessori philosophy, and possess the ability to adapt to the changing needs of children and the school environment. The Primary Montessori Teacher will lead children enrolled in the Primary level classroom.

Working relationships

- Administrative staff
- Staff
- Families
- Students
- Volunteers

Prime functions

- Writes and delivers lesson plans that are engaging, effective, and aligns with the Montessori philosophy.
- Implements classroom instruction that supports the social-emotional growth of students.
- Cultivates positive, collaborative relationships with students, parents, teachers, and other staff members to promote positive student outcomes.
- Assesses and evaluates student growth; develops action plans on a class-wide, group-wide, and individual basis in response to student data.
- Creates a classroom culture that aligns with the school’s vision which is to ensure that students of all abilities reach their full potential for learning.

- Participates in an annual staff orientation, summer training, and summer retreat.

Qualifications

- Bachelor's degree
- Valid Wisconsin teaching license
- Montessori primary diploma or credential or enrolled in an AMI or AMS Montessori program
- Teaching experience in an urban public or charter school setting preferred, but not required
- Passion for the Montessori philosophy, combined with excellence in communicating this philosophy to parents and other community members
- Outstanding classroom management that relies on positive, proactive reinforcement of high behavioral standards.
- Ability to work with students of all abilities, but especially students with physical, emotional, and/or cognitive disabilities in an inclusive classroom environment.
- Critical thinker with the ability to analyze data and adjust plans to improve student achievement.
- Must have sufficient mobility to move - including bend, stoop, reach, lift and grasp

Performance Criteria aligned with Vision

- High expectations for all students regardless of their background.
- Growth mindset and ability to accept and implement feedback.
- Ability to work collaboratively with students, families, and other staff members.
- Willingness to place student achievement as the highest priority.
- Self-reflective with a drive to continually grow as a teacher.
- Willingness to work hard and the flexibility to work through start-up challenges.